



Management Team Meeting

Saturday, June 18, 2016 @ 9:00AM

Quinta-Gamelin Bristol Community Center, Bristol, RI

MEETING MINUTES

The Arts in Common Management Team meeting was called to order at 9:00 a.m..

1. Role Call

Present

- o Management Team Leader: Michael Rich
- o Management Team Vice Team Leader: Craig Fisher
- o Treasurer: Marie Knapman
- o Secretary: Donna Personeus
- o Arts & Culture Programming Team Leader: Bradley Wester
- o Education & Community Engagement Team Leader: Stephan Brigidi
- o Facilities & Shared Resource: Team Leader: John Lusk
- o Development Committee Chair (ad hoc): Rebecca Riley
- o Communications & Outreach: Team Leader: Doug Popovich
- o Guest: Gary Graham, RWU Faculty, Architect, Future Search Coordinator

Absent

- o Fundraising Committee Chair: Nicole Downing
- o Key Partner Liaison/Town of Bristol: Antonio Teixeira
- o Key Partner Liaison/Roger Williams University: Andrew Workman

Guest

- o Facilities & Shared Resource: Team Member: Greg Spiess

2. Discussion and Vote on the Board Meeting Minutes from April 9, 2016, May 22, 2016 and June 18, 2016

The Financial Reports were presented for June 18, 2016 by Ms. Knapman, and approved after a motion by Ms. Personeus which was seconded by Mr. Rich. The vote was unanimous by all attending Management Team members.

3. Treasurer Report

The Financial Reports were presented for June 18, 2016 by Ms. Knapman, and approved after a motion by Ms. Personeus which was seconded by Mr. Rich. The vote was unanimous by all attending Management Team members.

4. Management Team

Update on 501c3 status

The team discussed the difference and cost of applying for the full application versus the short/easy application. After discussion, the team decided the short/easy application would limit the fundraising/development potential of the organization, not allowing short and long term goals to be met. A motion was made by Ms. Riley to file the full application with the additional cost of \$800 for filing and \$1000 accounting costs which was seconded by Mr. Wester. The vote was unanimous by all attending Management Team members. Ms. Riley reported an anonymous donation had been made to pay for the application fee.

Standing Monthly Meeting Date

After discussion a motion was made by Ms. Personeus to hold a standing monthly AIC Management Team would be held on the second Saturday of each month starting at 10 AM and completed by 12 Noon or earlier, to be held at 446A Thames Street in Bristol, RI, which was seconded by Ms Knapman. The vote was unanimous by all attending Management Team members.

5. Team Reports

Arts & Culture Programming (Mr. Wester) – No report given at this time due to time limitations

Education & Community Engagement (Mr. Brigidi) - No report given at this time due to time limitations

Faculties & Shared Resources (Mr. Lusk) - No report given at this time due to time limitations

Communications & Outreach (Mr. Popovich)

Mr. Popovich reported that he had begun the house calls. After a short discussion he agreed to include at least one other Management Team member with him on each future call.

6. AIC Strategic Planning Session, Moderator Margie Butler

- Please refer to the following documents:
- Recap of Session Goals and Approach
- Common Criteria

There being no further business, the meeting was adjourned at 1:35 p.m.